



**AGENDA
PORT AUTHORITY MEETING
WEDNESDAY, JUNE 10, 2026
12:30 PM
CITY HALL COUNCIL CHAMBERS**

- 1. Roll Call**
- 2. Approval of Minutes**
 - Approval of Minutes of the May 10, 2026 meeting
 - a. May 13, 2026 Port Authority Minutes
- 3. Public Hearing to consider request regarding the sale of a parcel of land (34.521.0100)**
 - a. Sale of Property at 34.521.0100
- 4. I-90 Business Park Plat Approval**
 - a. Plat
 - b. Drainage Plan
 - c. Roadway Schematic
- 5. Walker Building Update**
 - a. Roofing Timeline and Cost Estimate
- 6. Any Other Business**
- 7. Adjournment**

MINUTES
PORT AUTHORITY MEETING
WEDNESDAY, MAY 13TH, 2026
4:30 P.M.
CITY COUNCIL CHAMBERS

Members Present: Steven Leif (4:48 p.m.), Jeff Austin, Geoff Smith (4:32 p.m.), Tim Ruzek, Kris Heichel, Lee Bjorndal, President Jason Baskin

Members Absent:

Staff Present: Port Authority Executive Director Craig Clark, Port Authority Attorney Craig Byram, Port Authority Assistant Treasurer Emily Burns, Port Authority Secretary Brianne Wolf

Others Present: Britten Swanson

President Jason Baskin called the meeting to order at 4:30 p.m.

Item #2. – Approval of Minutes from the January 28, 2026 meeting:

Motion by Commissioner Heichel, seconded by Commissioner Ruzek approving the minutes from the April 22, 2026 meeting. Carried.

Item #3. – Public Hearing to consider the request regarding the sale of a northern 5-acre parcel of real property located at the 25-acre site (34.905.0101):

Executive Director Craig Clark stated they are looking for approval of the sale of a five acre parcel located at 34.905.0101. This will trigger the twenty-day objection period. Once that period has ended, they may move into closing on this property. This sale would be to Britten Swanson for the development of a truck wash.

President Baskin opened it up to the public for comments.

Nick Wangen, property owner of 1307 17th Street NE, asked what the truck wash would do to any adjacent properties' land values. He also questioned how the smell would be mitigated.

Mr. Clark stated the adjoining properties are zoned industrial and are compatible with the City's zoning code. If there were any nuisance issues with odor, they would go through the same processes as they do with any property in violation of the ordinance. This truck wash will be installing an extensive environmental system and will be hauling out their waste materials weekly. All waste materials will be contained.

Motion by Commissioner Austin, seconded by Commissioner Bjorndal approving the sale of a northern 5-acre parcel of real property located at the 25-acre site (34.905.0101). Carried.

Item #4. – Discussion of the potential sale of real property identified as 34.521.0100

Mr. Clark stated the owners of the former Shopko building approached the Port Authority as they added an overhang onto the back side of the building for deliveries and shipments, which pushed into the existing fire lane. This addition is encroaching on Port Authority property. The property it is encroaching on is a remnant parcel and has very limited access as it is located at the backside of the business.

Mr. Clark stated Mower County has an assessed value of \$15,200 on the property and that's the offer presented to the Port Authority. If the Port Authority is agreeable to this sale, they will need to establish a public hearing date.

Commissioner Austin asked if the potential to sell this to anyone else was low.

Mr. Clark confirmed that was correct. This is the only piece of land the Port Authority owns in this vicinity.

President Baskin stated there have been no other offers on this parcel. He would like to see the Port Authority sell this parcel.

Motion by Commissioner Smith, seconded by Commissioner Austin to approve the sale of real property identified as 34.521.0100. Carried.

A public hearing will be held on June 10th, 2026 at 12:30 p.m.

Item #5. – Other Business

Mr. Clark stated he reached out to property owners located behind where the truck wash would be built to gauge their interest in having a berm built. He stated two property owners were not in favor of this.

Commissioner Heichel would like to know if a tree line could be planted.

Property owner Mr. Wangen was upset he was contacted about this as he doesn't believe he should have received a request for an easement on his property.

President Baskin would like this placed on the agenda for the next meeting so they could discuss this. He asked that Mr. Clark leave a full report with background information before his exit as this would be his last meeting before his departure from the City for other employment.

Motion by Commissioner Bjorndal, seconded by Commissioner Leif, to adjourn the meeting at 4:51 p.m. Carried.

Approved: _____ June 10th, 2026

President: _____

Secretary: _____



Memorandum

To: Port Authority

From: Craig Byram, City Attorney

Date: June 10, 2026

Subject: Sale of Property at 34.521.0100

The Port Authority is being asked to consider the sale of property they own behind the former Shopko building on 18th Avenue NW. This is a one-acre parcel which was a remnant from the acquisition of the former HyVee store and has poor accessibility.

The owners of the former Shopko building, Lincoln Highway LLC, need an overhang on the south end of their building for Ollie's to accommodate shipments of product. This pushed into what was the existing fire lane for the building. Given where the property lines are at, there was no room to accommodate an adjusted fire lane without pushing into the northwest corner of the Port Authority-owned property.

In discussion with the property owner's representatives, they would like to purchase the one acre parcel at a proposed price of \$15,200 which is the County's assessed value.

We request Port Authority approval of the sale of this one acre parcel at 34.521.0100 to Lincoln Highway LLC.



1209
1209
34.521.0120
34
34.521.0100
OLD SHOPKO (OLLIE'S)

Property Detail

Parcel ID/PIN: 34.521.0100

Physical Addr.: ,

Deeded Acres: 1.05

Property Class: COMMERCIAL

Current Owner:

AUSTIN PORT AUTHORITY

500 4TH AVE NE

AUSTIN MN 55912

Ownership Type: Sole Ownership

Tax Legal:

SubdivisionName OAK PARK MALL SUBDIVISION Lot

010 Block 001 SubdivisionCd 34521

2026 Tax Statement Values

Net Tax Capacity	\$ 0
Est Market Value	\$ 15,200
Est Market Value Land	\$ 13,100
Est Market Value Improv	\$ 2,100
Taxable Market Value	\$ 0
Taxable Market Value Land	\$ 0
Taxable Market Value Improv	\$ 0
Referendum Market Value	\$ 0

**LETTER OF INTENT
(Non-Binding)**

Date: 5/1/2026

Buyer:

Lincon Hwy LLC
3113 S University dr, Fort Worth TX 76109

Seller:

Austin Port Authority

Re: Letter of Intent to Purchase Raw Land

Property Address / Description: Parcel ID – 34.521.0100

1. Purchase Price

The proposed purchase price for the Property shall be:

\$15,200.00

2. Earnest Money Deposit

Buyer shall deposit **\$0** as earnest money within [0] days of executing a Purchase Agreement.

4. Closing

Closing shall occur within **[30] days** after the execution of the Contract.

5. Title and Survey

Seller shall provide marketable title. Buyer may obtain a survey at Buyer's expense unless otherwise negotiated.

7. Property Condition

The Property shall be conveyed in its current “**as-is, where-is**” condition, unless otherwise agreed in writing.

8. Governing Law

This LOI shall be governed by the laws of the State of Minnesota.

9. Non-Binding Agreement

This LOI is non-binding and intended solely for discussion purposes. A binding agreement will only be created upon execution of a mutually acceptable Purchase Agreement.

If these terms are acceptable, please sign below to indicate your interest in proceeding.

Buyer:

Name:

Title (if applicable):

Date:

Seller:

Name:

Title (if applicable):

Date:

Accepted and Agreed to as of the date first written above.

COMMERCIAL-INDUSTRIAL SALES CONTRACT

KNOW ALL MEN BY THESE PRESENTS that: Austin Port Authority

(hereinafter called "Seller," whether one or more) hereby sells and agrees to convey to: Lincoln Hwy LLC

hereinafter called "Purchaser," whether one or more) and Purchaser hereby buys and agrees to pay for the following described real estate situated in Mower County, Minnesota to wit: **Lot 10, Block 1, Oak Park Mall Fifth Subdivision, Austin, Mower County, Minnesota**

The flowing language, or its equivalent shall be included in the title report :

"Subject to an easement for ingress and egress along and across the southerly 1/3 of Lot 10, Block 1, Oak Park Mall Fifth Subdivision, Austin, Mower County, Minnesota, in favor of and benefiting the City of Austin, Minnesota, for the purposes of providing such access to and from the existing access lane located on Lot 2, Block 1, Oak Park Mall Fifth Subdivision, Austin, Mower County, Minnesota. The City of Austin maintains a right to maintain and improve the existing access lane at the city of Austin, MN sole cost, including any gravel or hard surfacing it deems reasonably necessary for its use of the easement for the above purchase. Grantee shall not interfere with the City of Austin's use of such easement whether by constructing or installing any above grade improvements or otherwise, and shall not disturb the City of Austin's improvement of the access lane unless promptly repairing said access lane to its condition prior to such disturbance."

Legal description to be attached as Exhibit "A" from the survey to be provided in Paragraph 3 below and will be incorporated herein and used for all purposes in this Contract.

This Contract is executed upon the following terms and conditions:

1. Purchase Price. The purchase price for the Property is \$15,200.00 payable as follows:
 - A. Cash at closing

Any note or notes to be executed by Purchaser hereunder, shall be secured by vendor's lien by deed of trust with power of sale and containing such covenants as to taxes, insurance, default and other matters as Seller may reasonably require.

2. Earnest Money: Upon full and final execution of this Contract, Purchaser shall deliver the sum of \$ 500.00 to **Stewart Title Guaranty Company, Attn: Heather Smith, 5600 Clearfork Main. Ste 120. Fort Worth, TX 76109** closing agent ("Title Company") to be held by the Title Company as Earnest Money (herein so called) pursuant to the terms of this Contract. The Earnest Money deposit and any interest thereon shall be credited against the Purchase Price upon closing.

3. Survey and Title Binder.

- A. Within Five (5) days after the date of this Contract, Seller shall deliver or cause to be delivered to the Purchaser a copy of an existing survey of the Property if available.

- B. Within Seven (7) days after the date of this Contract, Seller shall, at Buyer's expense, deliver or cause to be delivered to Purchaser, and Seller:

- (1) A title commitment ("Title Binder") covering the Property binding the Title Company to issue an Owner's Policy of Title Insurance on the standard form of policy prescribed in the customarily manner by the State of Minnesota, at the Closing in the full amount of the Purchase price.

4. Approval Period and Title.

- A. Purchaser shall have seven (7) days after the receipt of the Title Binder to review them and deliver them in writing to Seller such objections as Purchaser may have to anything contained in them. Any such item to which Purchaser shall not object shall be deemed a "Permitted Exception." If there are objections by Purchaser, Seller shall in good faith attempt to satisfy them prior to closing but Seller shall not be required to incur any cost to do so. If Seller delivers written notice to Purchaser on or before the closing date that Seller is unable to satisfy such objections, or if, for any reason, Seller is unable to convey title in accordance with Section 7 (B) below, Purchaser may either waive such objections and accept such title as Seller is able to convey or terminate this Contract by Written Notice to Seller. Zoning ordinances, Leases, Recorded Easements and Exceptions, and the lien for current taxes shall be deemed to be permitted Exceptions.

- B. Seller represents and warrants to Purchaser that at the closing Seller will have and will convey to Purchase good and marketable title to the Property free and clear of any and all encumbrances except the Permitted Exceptions. Delivery of the Title Policy pursuant to Section 7 below shall be deemed to fulfill all duties of Seller as to the sufficiency of title required hereunder, provided however, Seller shall not thereby be released from the warranties of Seller's Deed.

5. Inspection. Intentionally Deleted.

6. Casualty Loss. All risk of loss to the Property shall remain upon Seller prior to the closing. If, prior to the closing, the Property shall be damaged or destroyed by fire or other casualty, to a material extent, Purchaser may either terminate this Contract by written notice to Seller or close. If Purchaser elects to close, despite said material damage or destruction, there shall be no reduction in the purchase price and Seller shall assign to Purchaser. Seller's right, title and interest in and to all insurance proceeds resulting or to result from said damage or destruction. Unless otherwise provided herein, the term "material" shall mean damage or destruction, the cost of repairing which exceeds ten (10%) percent of the purchase price. In the event of less than material damage or destruction to the Property prior to the closing, Seller shall either repair the same prior to the closing, at Seller's expense, or reimburse Purchaser for the cost of repairing the same by assigning any insurance proceeds resulting therefrom to Purchaser and/or by allowing Purchaser to deduct such cost from the cash payable to Seller at the closing. If the extent of damage or the amount of insurance proceeds to be made available is not able to be determined prior to the closing date specified in

Section 7 below, or the repairs are not able to be completed prior to said date, either party by written notice to the other, may postpone the date of the closing to such date as shall be designated in such notice, but not more than thirty (30) days after the closing date specified in Section 7 below.

7. Closing.

A. The closing of the contract shall be held within [14] days after the execution of the Contract at the offices of the Title Company as its address stated below or electronically or by certified mail.

B. At the closing, Seller shall deliver to Purchaser: (i) a Special Warranty Deed (with Vendor's Lien retained if not a cash purchase) conveying the Property according to the legal description prepared by the surveyor as shown on the Survey of the Property, subject only to the Permitted Exceptions, or its reasonable equivalent; (ii) a Title Policy issued by the underwriter for the Title Company pursuant to the Title Binder subject only to the Permitted Exceptions at Purchaser's cost and (iii) possession of the Property.

C. At the closing, Purchaser shall deliver to Seller (i) the cash portion of the purchase price (the Earnest Money, being applied thereto) and (ii) the Note and the Deed of Trust, if any.

D. Buyer shall pay all closing costs.

E. Rents, interest, and ad valorem taxes for the then current year shall be prorated at the closing effective as of the date of closing. Purchaser agrees to execute and deliver to Seller in duplicate an Assumption Agreement in recordable form agreeing to pay all commissions payable under any lease of the Property. Any security deposits held by Seller shall be delivered to Purchaser. If the closing shall occur before the tax rate is fixed for the then current year, the apportionment of the taxes shall be upon the basis of the tax rate for the preceding year applied to the latest assessed valuation but any difference in actual and ad valorem taxes for the year of sale actually paid by Purchaser shall be adjusted between the parties upon receipt of written evidence of the payment thereof. All taxes imposed because of a change of use of the Property after the closing shall be for the account of Purchaser.

8. Termination. If this Contract is terminated by Purchaser in accordance with Section 4 or 6 above, the Earnest Money shall be promptly refunded to Purchaser, and the parties shall have no further obligation or liabilities one to the other.

9. Default. If Seller shall fail to consummate this Contract for any reason, except Purchaser's default, Purchaser may terminate the Contract and receive refund of Earnest Money as Purchaser's sole and exclusive remedy. If Purchaser shall fail to consummate this Contract for any reason, except Seller's default or the termination of this Contract pursuant to a right to terminate given herein, Seller shall have the right to have the Earnest Money paid to Seller as liquidated damages for the breach of this Contract, as Seller's sole and exclusive remedy.

10. Commission.

A. Seller agrees to pay the Real Estate Agents named below for negotiating this contract a commission in cash equal to the following percent of the total purchase price of the Property computed as follows: None

The Agent's rights to such commission and Seller's obligation to pay any commission shall irrevocably vest upon the closing and funding of this Contract.

B. At the time of the execution of this Contract, the undersigned Principal Agent has advised and hereby advises Purchaser, by this writing, that Purchaser should have the abstract, covering the real estate which, is the subject of this Contract examined by an attorney of Purchaser's own selection or that Purchaser should be furnished with or obtain a policy of title insurance; and Purchaser hereby acknowledges that Purchaser has been so advised.

11. Miscellaneous Provisions.

A. Date of Contract. The term "date of this Contract" as used herein shall mean the later of the two dates on which this Contract is signed by Seller or Purchaser, as indicated by their signatures below, which later date shall be the date of final execution and agreement by the parties hereto.

B. Notices. Any notice, or communication required or permitted hereunder shall be deemed to be delivered, whether actually received or not, when deposited in the United States mail, postage fully prepaid, registered or certified mail, or electronically with verified receipt addressed to the intended recipient at the address on the signature page of this Contract. Any address for notice may be changed by written notice, so given.

C. Forms. In case of a dispute, as to the form of any document required hereunder, the current form prepared by the Title Company shall be conclusively deemed reasonable.

D. Attorneys' Fees. If either party shall be required to employ an attorney to enforce or defend the rights of such party hereunder, the prevailing party shall be entitled to recover reasonable attorney's fees.

E. Integration. This Contract contains the complete agreement between the parties and cannot be varied except by the written agreement of the parties. The parties agree that there are no oral agreements, understanding, representations or warranties which are not expressly set forth herein.

F. Survival. Any portion of this Contract not otherwise consummated at the Closing will not survive the closing of this transaction as a continuing agreement by and between the parties.

G. Binding Effect. This Contract shall insure to the benefit of and bind the parties hereto and their respective their heirs, representatives, successors and assigns.

12. Contract as Offer. The execution of this Contract by the first party to do so constitutes an offer to purchase or sell the Property. Unless three (3) days from the date of execution of this Contract by the first party, this Contract is accepted by the other party and a fully executed copy is delivered to the first party, the offer of this Contract shall be automatically revoked and terminated, and the earnest money, if any, shall be returned to Purchaser.

13. Other Provisions.

A. Seller is aware Purchaser is a licensed Texas real estate broker and an affiliate of the contemplated Purchaser herein.

B. Contract will be non-assignable except an entity owned by Purchaser.

SELLER: Austin Port Authority

By: _____

Address:

Date of Execution: _____

PURCHASER: Lincoln Hwy LLC

By: _____

Address: 3113 S. University Drive, #600
Fort Worth, Texas 76109

Date of Execution: _____

Earnest Money, received from _____
this _____ day of _____, 20_____.

TITLE COMPANY: **Stewart Title Guarany Company**

By: _____

Address: 5600 Clearfork Main. Ste 120
Fort Worth, TX 76109

Phone: (682) 707-3444
Fax: (817) 887-3376

I-90 BUSINESS PARK

IN NE1/4 SE1/4, NW1/4 SE1/4 & SE1/4 SE1/4 SECTION 35-T103N-R18W
MOWER COUNTY, MINNESOTA

Curve #	Length	Radius	Delta	Chord Bearing	Chord Length
C1	36.03	5779.59	00°21'27"	N32°35'43"E	36.04

CERTIFICATE OF DEDICATION

KNOW ALL MEN BY THESE PRESENTS: That the Austin Port Authority, a Minnesota Municipal Corporation; owner and proprietor of the following described property situated in the City of Austin, County of Mower, State of Minnesota, to-wit:

All that part of the NE1/4 SE1/4, NW1/4 SE1/4 & SE1/4 SE1/4 Section 35-T103N-R18W, Mower County, Minnesota; described as follows:

Beginning at the southwest corner of Nature Ridge Third as the same is platted and recorded in the office of the County Recorder of Mower County, Minnesota;

thence North 02°45'26" West a distance of 330.20 feet on the west line of said Nature Ridge Third, to a corner thereof;

thence South 89°14'49" West a distance of 627.04 feet, on the north line of the south 330.00 feet of said NE1/4 SE1/4, to the west line of the East 660 feet of said NE1/4 SE1/4;

thence North 00°55'46" West a distance of 988.03 feet on the west line of said East 660.00 feet, to the northwest corner of said East 660 feet;

thence South 89°25'33" West a distance of 587.19 feet on the north line of said SE1/4, to the southeasterly right-of-way line of the Chicago & Northwestern Transportation Company, now abandoned;

thence Southwesterly a distance of 181.33 feet, on the southeasterly right-of-way line of said abandoned Railroad, and on a nontangential curve, concave to the northwest with a central angle of 01°47'52", a radius of 5779.59 feet, a chord bearing of South 31°52'31" West, and a chord length of 181.33 feet, to the northeast corner of 14th Street NE as described in Document Number 279218 as filed in said Recorder's Office;

thence South 02°32'11" East a distance of 319.84 feet on the east line of said 14th Street NE;

thence South 01°52'07" East a distance of 847.62 feet on the east line of said 14th Street NE, to the southwest corner of said NE1/4 SE1/4;

thence South 32°26'44" East a distance of 31.73 feet to the northwest corner of Document No. 676395;

thence North 89°14'49" East a distance of 764.59 feet on the south line of the north 27.00 feet of said SE1/4 SE1/4 to the west line of Good Samaritan Addition No. 1 as the same is platted and recorded in the office of the County Recorder of Mower County, Minnesota;

thence North 01°18'58" West a distance of 27.00 feet on the west line of said Good Samaritan Addition No. 1, to the northwest corner thereof;

thence North 89°14'49" East a distance of 519.12 feet on said south line of said NE1/4 SE1/4, to the point of beginning.

having caused the above described premises to be surveyed and platted as shown hereon, to be known as I-90 BUSINESS PARK, do by these presents dedicate to the public for public use the public ways and/or drainage and utility easements as created herein and shown on this plat.

Witness my hand this _____ day of _____, 2026.

Jason Baskin, President

STATE OF MINNESOTA
COUNTY OF MOWER

The foregoing instrument was acknowledged before me this _____ day of _____, 2026 by Jason Baskin, President of the Austin Port Authority, a Minnesota Municipal Corporation, on behalf of the Corporation on this _____ day of _____, 2026.

_____, Notary Public

My Commission Expires _____

SURVEYOR'S CERTIFICATE

I, Steven J. Thompson, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designed on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wetlands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated _____ day of _____, 2026.

Licensed Land Surveyor
Minnesota Licensed No. 22705

STATE OF MINNESOTA
COUNTY OF FREEBORN

This Instrument was acknowledged before me on this _____ day of _____, 2026 by Steven J. Thompson

_____, Notary Public

My Commission Expires _____

TITLE OPINION

I, _____, licensed attorney, State of Minnesota, do hereby certify that the Owner, as indicated hereon, represents all ownership interests in the land encompassed by this plat.

CITY APPROVAL

We do hereby certify that the within plat of I-90 BUSINESS PARK was duly accepted and approved by the City Council of the City of Austin, on the _____ day of _____, 2026

Mayor _____ Attest: _____
City Administrator

COUNTY AUDITOR - TREASURER CERTIFICATES

I hereby certify that on this the _____ day of _____, 2026, the current taxes have been paid and there are no delinquent taxes due on the land described herein.

County Auditor-Treasurer, Mower County, Minnesota

COUNTY RECORDER'S CERTIFICATE

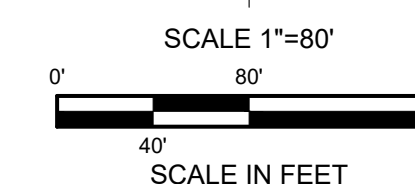
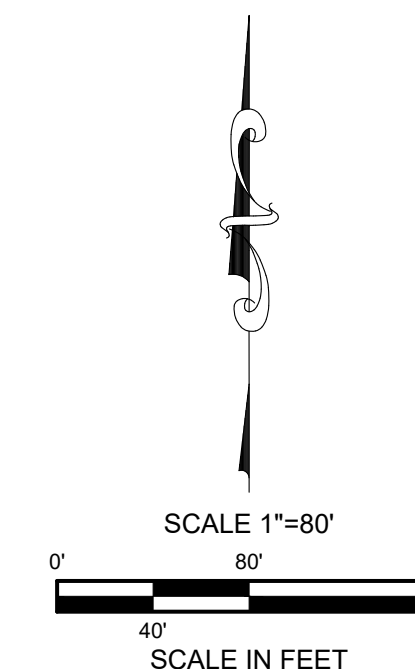
County Recorder, County of Mower, State of Minnesota

I hereby certify that this plat of I-90 BUSINESS PARK was filed in the office of the County Recorder for public record on this _____ day of _____, 2026, at _____ o'clock _____ M., and was duly filed in Book _____ of Plats, Page _____, as Document Number _____ and transfer entered on the same date hereof.

County Recorder, Mower County, Minnesota

By: _____
Deputy

AREA
25.21 ACRES± (1,097,970 Ft²)
VICINITY MAP



LEGEND

- = 5/8 Inch X 16 Inch iron stake monument (capped SJT 22705)-Placed
- = Iron stake monument - Found
- ⊙ = Subdivision Plat Corner
- R = Recorded deed distance
- M = Measured distance
- ⊕ = Utility Easement
- ⊗ = Drainage Easement

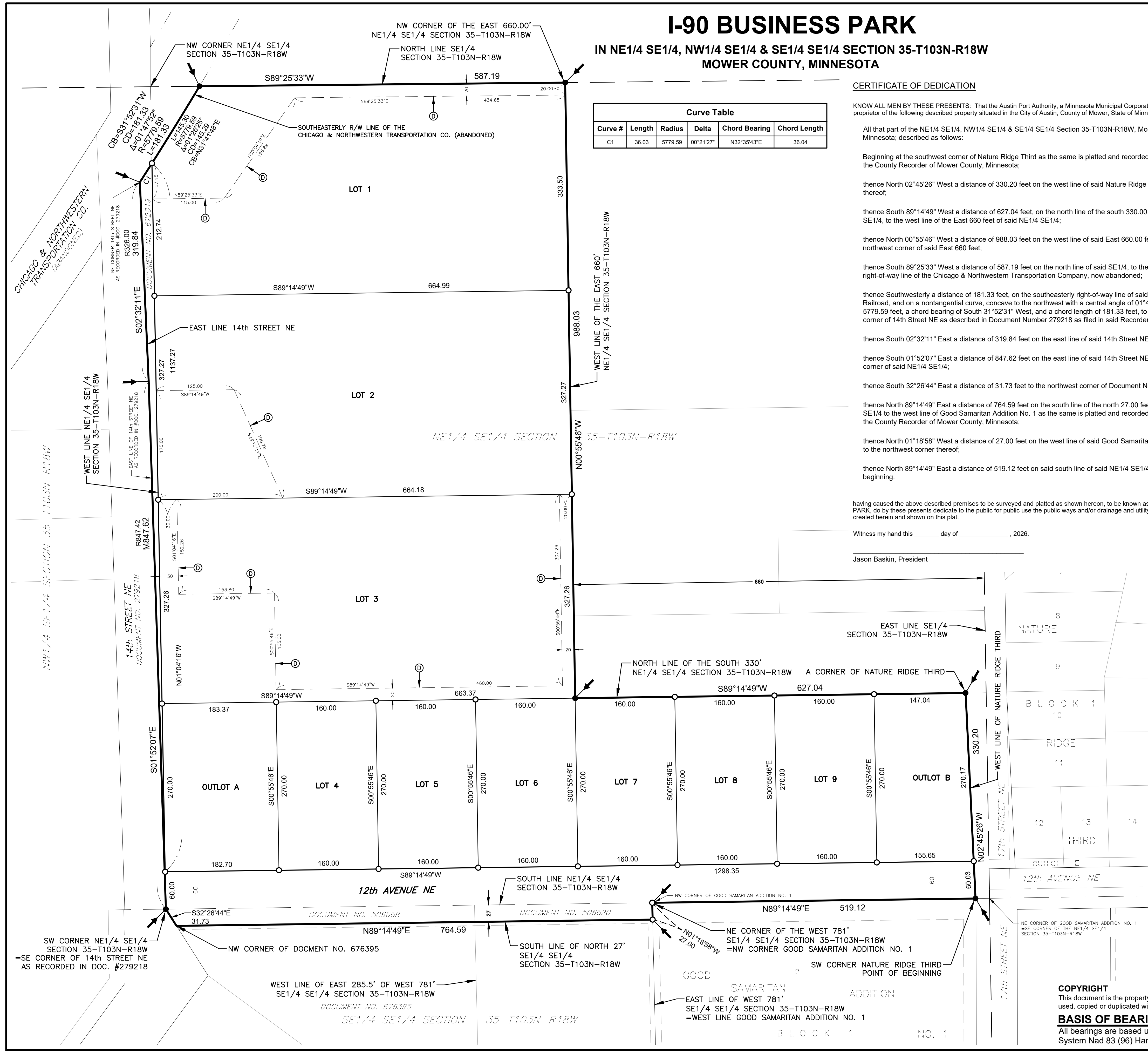
JONES, HAUGH & SMITH INC.
CONSULTING ENGINEERS & LAND SURVEYORS
515 SOUTH WASHINGTON AVENUE ALBERT LEA,
MINNESOTA 56007
JUNE 2026
DRAWN BY ANDY MCGOWAN

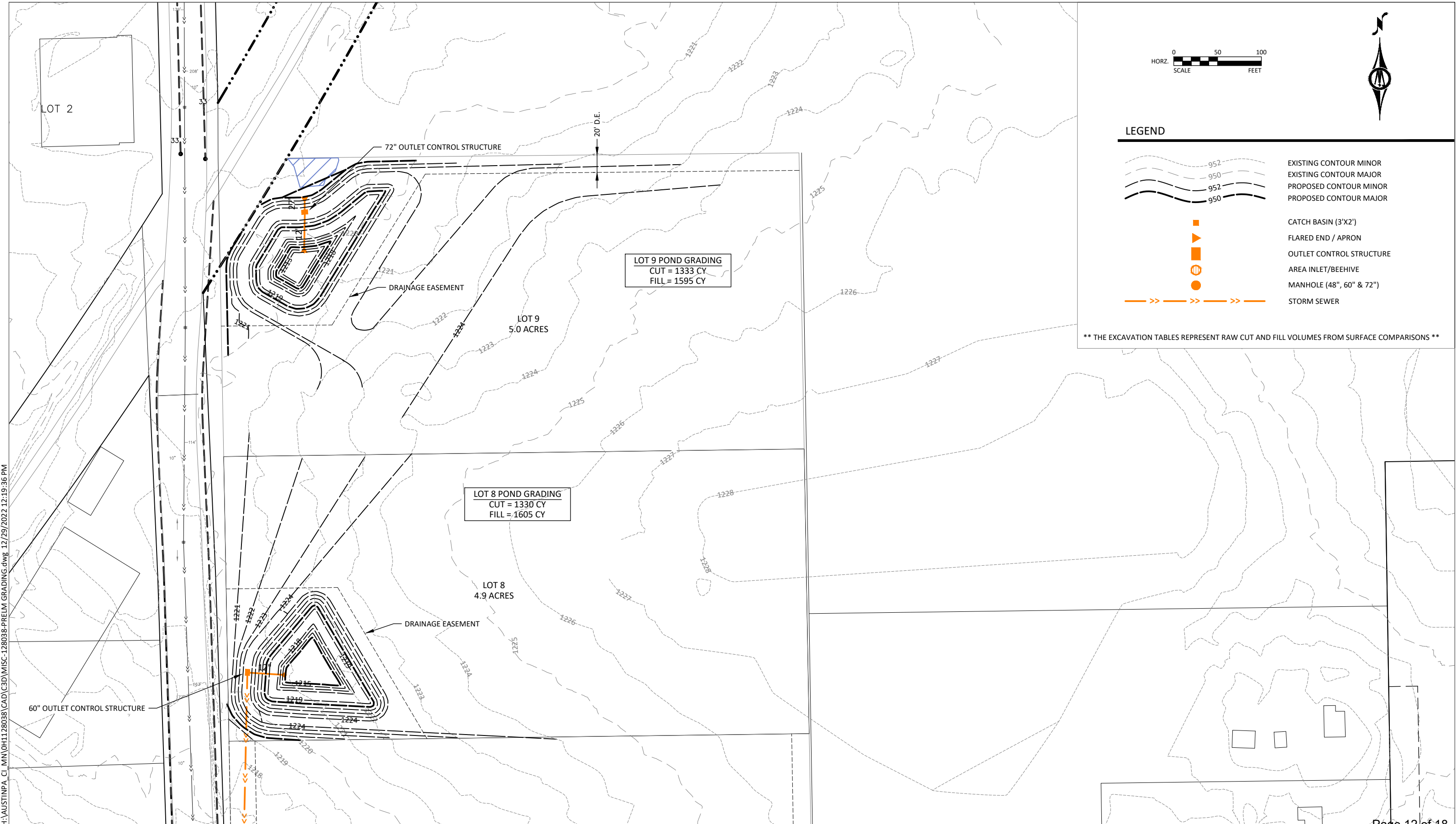
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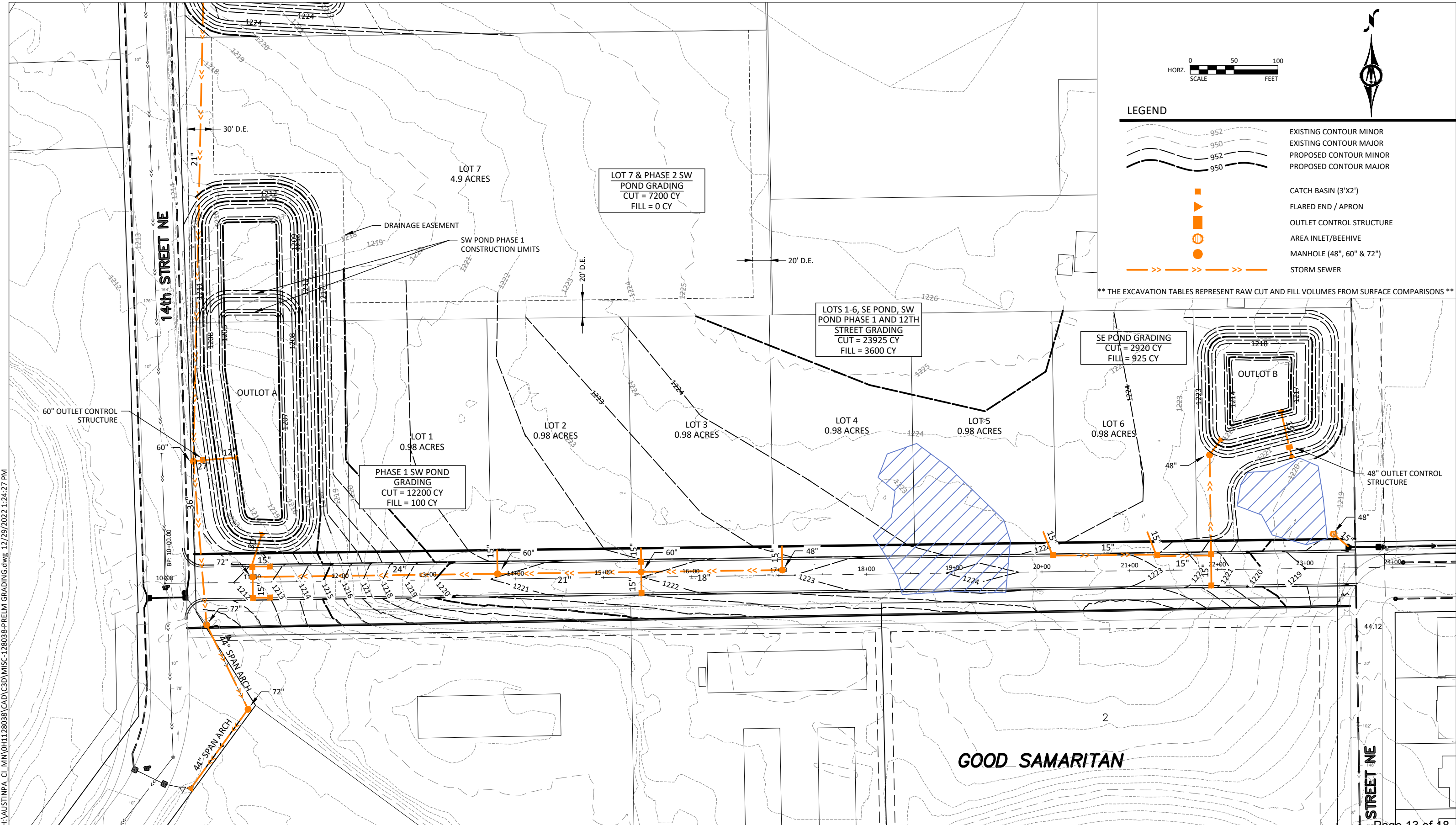
BASIS OF BEARING SYSTEM

All bearings are based upon the MNDot Mower County Coordinate System Nad 83 (96) Harm Adjustment Grid





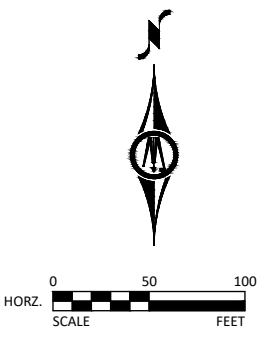
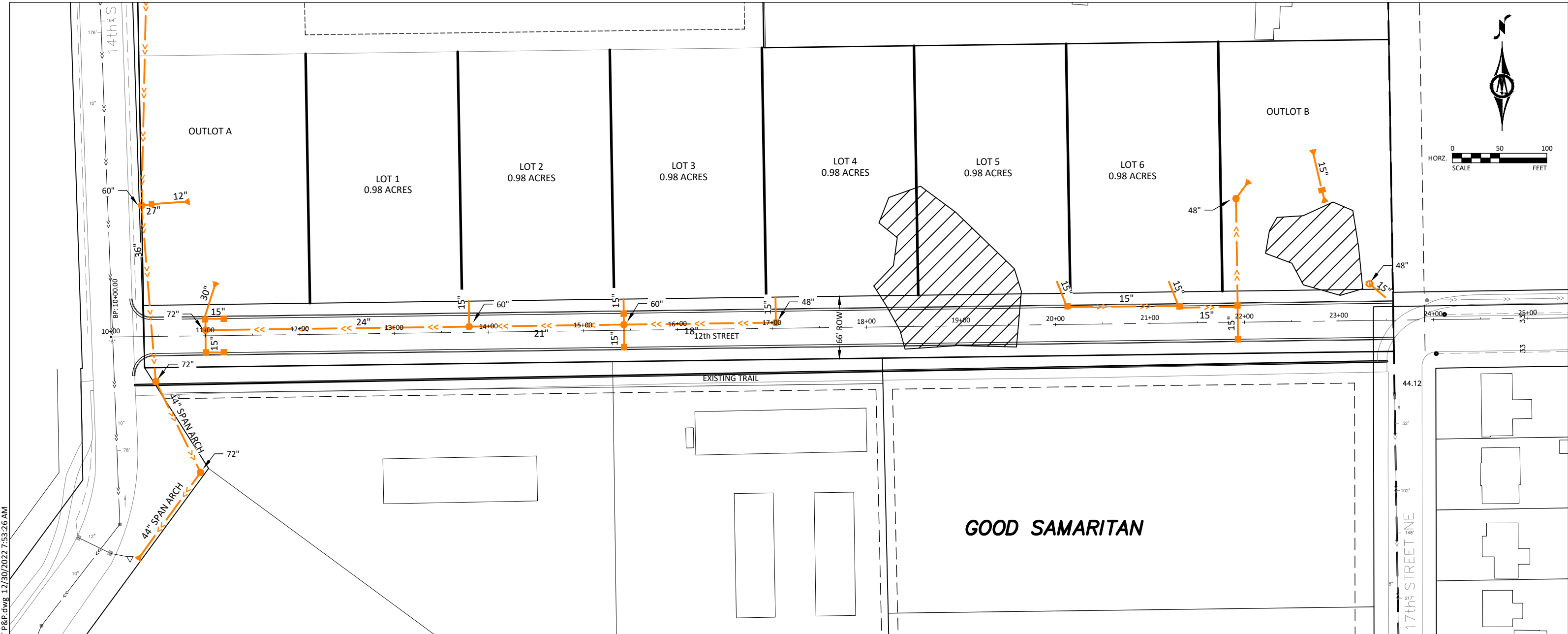
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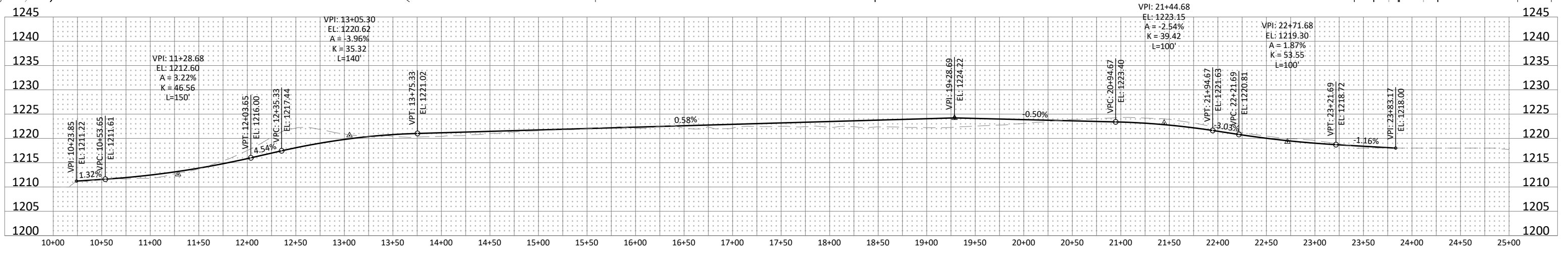
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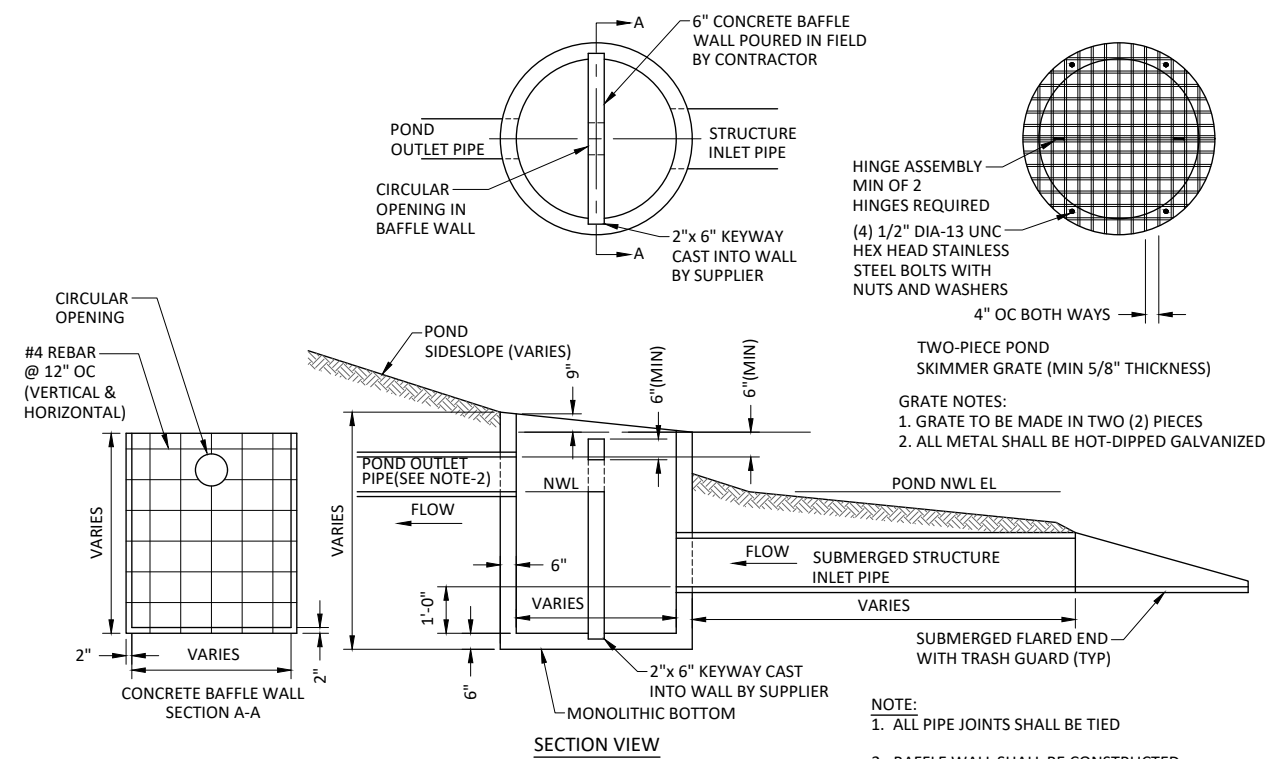
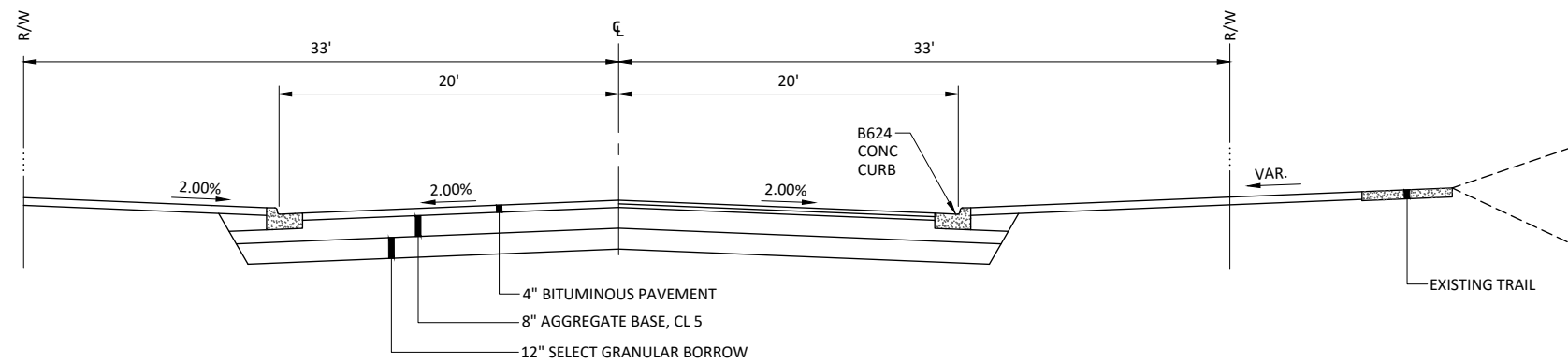
12th Avenue NE – Proposed Roadway Alignment



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12th STREET PRELIMINARY TYPICAL SECTION



- NOTE:
1. ALL PIPE JOINTS SHALL BE TIED
 2. BAFFLE WALL SHALL BE CONSTRUCTED TO PREVENT LEAKAGE AROUND THE WALL

TYPICAL PRECAST CONCRETE POND SKIMMER STRUCTURE WITH RATE CONTROL BAFFLE



Memorandum

To: Port Authority
From: Steven Lang, Public Works Director
Date: June 10, 2026
Subject: Roofing Timeline and Cost Estimate

For the Walker building roofing project, the timeline is outlined as:

<u>Item</u>	<u>Date</u>
Specs Out to Bid	Wednesday, July 1, 2026
Bid Date	Tuesday, July 14, <u>2026</u> at 10 a.m.
Recommendation for Port Authority	Wednesday, July 15, 2026
Port Authority Approval	Wednesday, July 22, 2026
Construction Start	Monday, August 17, 2026
Construction Completion	Friday, October 30, 2026

The cost estimate for the project is \$425,000.00.

An example of the roofing is shown below.

